

1109 West Cedar  
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Cheryl R. Johnson  
Business Manager

Lezlie L. Larsen  
Director

Southeast Area Cooperative

Board of Directors

Tuesday, November 17, 2015 – 5:30 PM

Cooperative Office – 1109 W. Cedar, Beresford

Note: Individuals needing assistance, pursuant to the Americans with Disabilities Act should contact the Southeast Area Cooperative (605-763-5096) forty-eight (48) hours in advance of the meeting to make any necessary arrangements.

1. Call to Order/Pledge of Allegiance
2. Review/Approve agenda **Board Action**
3. Review/Approval of minutes August 18, 2015 **Board Action**
4. Review/approval of financial report **Board Action**
5. Review/approval of bills **Board Action**
6. Review/approval of imprest-incidental account for December - January (SDCL – 13-18-17) **Board Action**
7. Review/approval of distance learning governing board actions **Board Action**
8. Recommend approval of resignation for Stacy Van Overbeke – COTA (was recommended for approval at the September 2015 Advisory Board) **Board Action**
9. Recommend approval of the recommendation from the Superintendent Advisory Board to not apply the liquidated damages for early termination of her contract, due to specific factors as laid out by the employee. (was recommended for approval at the September 2015 Advisory Board by a roll call vote 4-1) **Board Action**
10. Recommend approval of hire
  - a. Tonja Gilmore – Part time OT (replacement for Stacy Van Overbeke – COTA)
11. Consent Agenda (**a-b**) **Board Action** (previously approved by Advisory Board)
  - a. Recommend approval of resignation of Helen Sorensen – Custodian
  - b. Recommend approval of hire of Susie Sorensen – Custodian - \$12.36/hr
12. Recommend approval of Current Comprehensive Plan **Board Action**
13. Recommend adopting Department of Education Records Retention & Destruction Schedule **Board Action**
14. Review/approve vehicle recommendation **Board Action**
15. Review/approve vehicle assignment policy **Board Action**

Serving Alcester-Hudson, Beresford, Canton  
Elk Point-Jefferson, Gayville-Volin, Irene-Wakonda and Viborg-Hurley

16. Appointment/Approval of board negotiators for 2016-2017. **Board Action**

- The board negotiators for the upcoming school year normally have been selected at the November Meeting.
  - Two members from the Board of Directors
    - Alcester-Hudson – Tara Cole
    - Beresford – Clif Carnes
  - One Board Negotiator from the previous year (Nancy Adema or Matt Knodel)
  - Advisory Board Representative

17. Program Operations Update/Miscellaneous

- a. Annual Program Report
- b. Goal Progress Update

18. Adjournment **Board Action**