

Southeast Area Cooperative
Advisory Board Meeting
Tuesday, March 20, 2018

A meeting of the Advisory Board of Southeast Area Cooperative was held on Tuesday, March 20, 2018 at the office of Southeast Area Cooperative in Beresford, South Dakota. Members present were: Brian Field, Beresford School District; Jason Selchert, Gayville-Volin School District; Terry Gerber, Canton School District; and Peggy Petersen, Viborg-Hurley School District. Also present were Tricia West, Director and Ann Boden, Business Manager Southeast Area Cooperative.

President Brian Field called the meeting to order at 10:30 a.m.

A motion was made by Terry Gerber and seconded by Peggy Petersen to approve the agenda. Motion carried.

Make Satter and Craig Doeden from Century Business did a presentation on wide format printers. After discussion it was decided that each district would pursue on their own if desired.

A motion was made by Jason Selchert and seconded by Peggy Petersen to approve the minutes of the January 16, 2018 meeting. Motion carried.

The financial report as prepared by the Business Manager for February 2018 was presented: General Fund Opening Balance: \$272,457.88; Receipts: \$108,029.98; Disbursements: \$135,120.71; for a closing balance of \$289,777.26 A motion was made by Terry Gerber and seconded by Jason Selchert to approve the financial report, as presented. Motion carried.

A listing of bills was presented. A motion was made by Peggy Petersen and seconded by Terry Gerber to approve the payment of bills. Motion carried.

The results of the bulk paper and supply bids were presented by the Business Manager. A motion was made by Terry Gerber and seconded by Peggy Petersen to award the bid to Innovative Office Solutions. Motion carried.

A motion was made by Jason Selchert and seconded by Terry Gerber to approve the contract for Melissa Wartenbee, Birth to Three Coordinator. Motioned carried.

The Leadership Team report included:

- Update on the School Psychologist position
- Update on Kindergarten Academy and current registration numbers
- Update on Early Childhood screenings scheduled for March and April
- Information on the changes to accountability reviews
- Information on the CPI training to be held April 20th and 27th at the SAC offices

A motion was made by Terry Gerber and seconded by Jason Selchert to enter executive session at 11:18 a.m. for the purpose of preparing for contract negotiations or negotiating with employees or employee representatives, per SDCL 1-25-2-(4). Motion carried. President Brian Field declared the Board out of executive session at 11:37 a.m.

A motion was made by Jason Selchert and seconded by Peggy Petersen to adjourn the meeting. Motion carried. Meeting adjourned at 11:38 a.m. Next meeting of the Advisory Board will be Tuesday, April 17th.

Brian Field, President

Ann Boden, Business Manager